



Job Posting – Internal/External

POSITION: Case Manager

LOCATION: Men's Shelter

HOURS: 9am – 5pm

Na-Me-Res (Native Men's Residence), located in Toronto, is a diverse, multi-service organization. Our Mission Statement is: Through a culture-based approach that addresses the holistic needs of its clients, Na-Me-Res' (Native Men's Residence) mission is to provide temporary, transitional and permanent housing to Indigenous men experiencing homelessness in Toronto, while providing outreach and support services to the broader Indigenous Homeless population.

MAIN FUNCTION:

Working as a member of the care team the Case Manager is responsible for working with residents of the Men's Shelter to complete assessments, develop a personal care plan, and provide appropriate referrals to community agencies.

DUTIES AND RESPONSIBILITIES INCLUDE:

- Establish rapport and maintain effective relationship building behaviors with staff, residents and other professionals
- Assessments and case planning, supporting clients to identify goals and develop skills
- Meets with residents on a regular basis to assess progress and give support
- Maintain professional and up to date case notes and client files
- Appropriate referrals to address physical, mental, emotional and spiritual needs
- Identify and manage crisis situations, facilitate conflict resolution and de-escalation
- Provides statistical data to the Manager on a timely and regular basis
- Assist in development and implementation of relevant programming
- Other related duties and identified and required by the Manager

QUALIFICATIONS INCLUDE:

- Social Work or related diploma or degree
- Experience working with people who are homeless
- Demonstrated ability to maintain confidentiality
- Familiarity with Indigenous Issues and culture
- Strong skills in critical thinking and problem solving
- Sound knowledge of computer skills and office technology
- Must pass criminal record check

Na-Me-Res encourages Indigenous applications (First Nation, Inuit, and Metis). We thank all applicants however only those selected for an interview will be contacted. If you are invited to an interview and require accommodation, we will make every effort to accommodate you.

SALARY: \$52,725.00

CLOSING DATE: January 26, 2023, at 12PM.

(Hand delivered resumes will not be accepted, please no phone calls)

A resume and cover letter can be mailed, faxed or emailed to:

Human Resources

26 Vaughan Road, Toronto, ON M6G 2C4

Fax #: (416) 652-3138 / **Email:** jobs@nameres.org